FINANCIAL ECONOMICS INSTITUTE

CLAREMONT McKENNA COLLEGE

The Financial Economics Institute
Research Analyst Application
2019-2020

The Financial Economics Institute is hiring several Research Analysts to work for 6-10 hours a week, Monday through Friday, between 8:00 a.m.-5:00 p.m., in no less than 2-hour increments during the academic year. Students will assist faculty members with research projects and Institute staff with general Institute operations. Specific responsibilities may include data collection, data entry, maintaining databases, programming, and general clerical work.

To apply, please submit the following to Nancy Faust in Bauer North room 321 by 5:00p.m. Friday, September 13, 2019:

1. **Your resume.**
2. **Your unofficial transcript.**
3. **This form, answering all questions below as directed.**

NOTE: No online documents will be accepted. Please print and hand deliver all documents to Bauer 321 by the deadline above.

If you have any questions, please call Nancy Faust at 909-607-0042.

Please supply the following information:

Your Name: _____

Date: _____

CMC Email address: _____

Mail Box #: _____

Class (indicate your graduation year): _____

Please indicate which semester you are applying for: ☐ Fall   ☐ Spring

Please list the days and times that you are available to work as a Research Analyst:

_____

Are you planning to complete the Financial Economics Sequence or BA/MA? ☐ Yes   ☐ No

Are you currently registered with the registrar as an FES candidate or BA/MA? ☐ Yes   ☐ No

Below, please list all computer programs (Stata, Python, R, SQL, etc. and including MS Office components and Visual Basic, etc.) that you have experience using. Please put one program on each line, along with your level of expertise for each one: Beginner, Intermediate, or Advanced, and note in brief how you acquired the expertise, e.g. Self-taught, Econ 125, on the job, etc. **Report your expertise level accurately.** Overestimating your expertise is likely to result in a poor match for a project. For example, to report Intermediate for Stata, you should be competent at merging data, using post-estimation commands, and other fairly complex commands for data cleaning and structuring; for Advanced, you should be familiar with using the Stata Programming language.

Note that we have provided many lines, and you are not expected to be able to provide a program for each line:

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Below, explain why you are interested in working as a Research Analyst for the Financial Economics Institute, as well as your qualifications for the position. **Your statement must not exceed 350 words.** (Please type your statement.)